



**LBP LEASING AND FINANCE CORPORATION**  
(A LANDBANK Subsidiary)

15<sup>th</sup> Floor SycipLaw Centre Bldg, #105 Paseo de Roxas St. 1226 Makati City  
Telephone Number 8818-2200

**INVITATION TO QUOTE FOR PROCUREMENT OF WIRELESS ACCESS POINTS**  
(LLFC-CAP-26-010)

**REQUEST FOR QUOTATION (Small Value Procurement)**

LBP Leasing and Finance Corporation (LLFC) through its Bids and Awards Committee (BAC) will undertake a Small Value Procurement in accordance with Section 34 of the Implementing Rules and Regulations of the Republic Act No. 12009.

Name of the Project	<b>Procurement of Wireless Access Points (LLFC-CAP-26-010)</b>
Approved Budget of the Contract (ABC)	<b>Five Hundred Thousand Pesos (Php500,000.00)</b>

**BACKGROUND**

In April 2022, LLFC procured various ICT infrastructure such as network switches, wireless access points, CCTV systems, data center racks, and structured cabling. These components support daily operations, including connectivity for computers, telephony systems, and other essential devices, ensuring reliable communication, network stability, and security monitoring.

At present, the existing wireless access points have begun to exhibit intermittent performance issues which negatively impact network performance. To maintain optimal network performance, ensure continuous connectivity, and mitigate potential operational disruptions and security risks, the replacement of these access points has become necessary.

**OBJECTIVES**

The objective for this procurement is to acquire Wireless Access Points in order to maintain the network infrastructure of the Corporation.

**SPECIFICATIONS**

Access Points	Indoor type. Six (6) units
Management	Web based, through Meraki cloud
Radio and 802.11ax, 802.11ac Wave 2 and 802.11n Capabilities	2x2:2 (2.4GHz) + 4x4:4 (5GHz) MU-MIMO 802.11ax 2.7 Gbps* dual-radio aggregate frame rate 24 x 7 real-time WIPS/WIDS and spectrum analytics via dedicated third radio Automatic cloud-based RF Optimization Integrated Bluetooth Low Energy Beacon and scanning radio Application-aware traffic shaping 2.4 GHz 802.11b/g/n/ax client access radio 5 GHz 802.11a/n/ac/ax client access radio Up to 1024-QAM on both 2.4 GHz & 5 GHz bands
Power	Power over Ethernet Power consumption: 30W max (802.3at) or 15W max (802.3af) - low power mode
Interface	1x 100/1000/2.5G BASE-T Ethernet (RJ45) 1x DC power connector (5.5 mm x 2.5 mm, center positive)
Mounting	Desktop, ceiling, and wall mount capable standard mounting hardware included Bubble level on the mounting cradle for accurate horizontal wall mounting
Environment	Operating temperature: 32 °F to 104 °F (0 °C to 40 °C) Humidity: 5% to 95%
Physical Dimension	12.05" x 5.06" x 1.74" (30.6 cm x 12.84 cm x 4.43 cm), not including desk mount feet or mount plate. Weight: 26.07 oz (739 g)
Security	Integrated enterprise security and guest access Integrated Layer 7 firewall with mobile device policy management VLAN tagging (802.1Q) and tunneling with IPSec VPN WEP, WPA, WPA2-PSK, WPA2-Enterprise with 802.1X EAP-TLS, EAP-TTLS, EAP-MSCHAPv2, EAP-SIM TKIP and AES encryption

Quality Service of	WMM Access Categories with DSCP and 802.1p support
Warranty	One (1) Year Warranty on both products and services.
Professional Service	<ul style="list-style-type: none"> <li>• Mounting and installation of the AP devices including cabling and connectivity to the existing POE switch.</li> <li>• Schedule Preventive and Reactive Maintenance - Conduct health check and firmware/software version review.</li> <li>• Installation, Implementation and Configuration with 12 months On-site Support Services</li> </ul>
Vendor Requirements	<ul style="list-style-type: none"> <li>• Bidder must have local sales and service office in the Philippines for guaranteed support and services. Must submit office address, contact persons and telephone numbers.</li> <li>• Bidder must have certified local engineers to support hardware, configuration and software issues. Must submit certificate of employment and resume of its local engineers.</li> <li>• Must provide detailed support plan (SLA, escalation procedure and support).</li> </ul>
Delivery Period	Not later than sixty (60) calendar days from receipt of Purchase Order and NTP

1. Please accomplish the following:

- a.) Price Quotation Form (Annex "A") together with the supplier's official proposal/quotation
- b.) Statement of Compliance under Schedule of Requirements and Technical Specifications (Annex "B")
- c.) Original and notarized Omnibus Sworn Statement (Annex "C")
- d.) Notarized Secretary's Certificate for proof of authorization

Submit in a sealed envelope to LBP Leasing and Finance Corporation office located at 15<sup>th</sup> Floor, SyCip Law Centre Bldg, #105 Paseo de Roxas St., Makati City **on or before June 19, 2026, 05:00PM** together with the **Certified True Copies** of the following **Eligibility documents**:

- a.) Valid and current year Mayor's Permit or proof of application
- b.) Valid and current PhilGEPS Registration Number
- c.) DTI/SEC Registration (for Partnership/Corporation)
- d.) Latest Tax Clearance per E.O. 398, series of 2005
- e.) BIR Certificate of Registration (Form 2303)
- f.) Latest Income/Business Tax Return for two quarters

2. All quotations must include all applicable taxes and shall be valid for a period of thirty (30) calendar days from the deadline of submission of quotations. Quotations received in excess of the approved budget shall be automatically rejected.
3. Liquidated damages equivalent to one tenth (1/10) of the one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. LLFC may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of purchase order, without prejudice to other courses of action and remedies open to it.
4. The project shall be awarded to the proponent determined to have submitted the complete and lowest quotation including compliance to the Schedule of Requirements and Eligibility documents.
5. The prospective bidder shall be a Filipino citizen/sole proprietorship/partnership/Corporation duly organized under the laws of the Philippines.
6. LLFC reserves the right to reject any or all quotations at any time prior to award of the project without thereby incurring any liability to the affected proponents and to waive any minor defects therein to accept the quotation as may be considered more advantageous to the Government.

7. Terms of payment shall be within thirty (30) calendar days from date of acceptance. The procurement of LLFC is subject to a final VAT withholding of five percent (5%) in addition to the applicable withholding tax.

For further information, please visit LBP Leasing and Finance Corporation office or contact the BAC Secretariat Mr. Jose Emmanuel I. Guerrero at telephone number 8818-2200 loc. 231 or send e-mail to [procurement@lbpleasing.com](mailto:procurement@lbpleasing.com)

Date of issue: 11 June 2026

*(Sgd.)*

**ATTY. ED VINCENT A. ALBANO III**

CHAIRPERSON

**BIDS AND AWARDS COMMITTEE**

**Price Quotation Form**

Date:

**ATTY. ED VINCENT A. ALBANO III**

Chairperson, Bids and Awards Committee  
 LBP Leasing and Finance Corporation (LLFC)  
 15<sup>th</sup> Flr., Sycip Law Center, #105 Paseo de Roxas St.,  
 Makati City

Dear **Atty. Albano**:

After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ), hereunder is our quotation/s for the item/s as follows:

Description/ Specifications:	Qty.	Unit Price (P)	Total Price (P)
(In details)			
Amount in Words: _____ _____			
Warranty			

The above-quoted prices are inclusive of all costs and applicable taxes. Delivery to **LBP Leasing and Finance Corporation** shall be within sixty (60) calendar days upon receipt of Purchase Order (P.O.) and Notice to Proceed.

Very truly yours,

\_\_\_\_\_  
 Printed Name over Signature of Authorized Representative

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Contact No./s

**\*Please submit all the required eligibility documents together with the Annexes "A, B and C"**

## Schedule of Requirements and Eligibility Requirements

Bidders must state "Comply" in the column "Statement of Compliance" against each of the individual parameters.

Requirements		Statement of Compliance
Access Points	Indoor type. Six (6) units	
Management	Web based, through Meraki cloud	
Radio and 802.11ax, 802.11ac Wave 2 and 802.11n Capabilities	2x2:2 (2.4GHz) + 4x4:4 (5GHz) MU-MIMO 802.11ax 2.7 Gbps* dual-radio aggregate frame rate 24 x 7 real-time WIPS/WIDS and spectrum analytics via dedicated third radio Automatic cloud-based RF Optimization Integrated Bluetooth Low Energy Beacon and scanning radio Application-aware traffic shaping 2.4 GHz 802.11b/g/n/ax client access radio 5 GHz 802.11a/n/ac/ax client access radio Up to 1024-QAM on both 2.4 GHz & 5 GHz bands	
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Quality of Service	WMM Access Categories with DSCP and 802.1p support	
Warranty	One (1) Year Warranty on both products and services.	
Professional Service	<ul style="list-style-type: none"> <li>• Mounting and installation of the AP devices including cabling and connectivity to the existing POE switch.</li> <li>• Schedule Preventive and Reactive Maintenance - Conduct health check and firmware/software version review.</li> <li>• Installation, Implementation and Configuration with 12 months On-site Support Services</li> </ul>	
Vendor Requirements	<ul style="list-style-type: none"> <li>• Bidder must have local sales and service office in the Philippines for guaranteed support and services. Must submit office address, contact persons and telephone numbers.</li> <li>• Bidder must have certified local engineers to support hardware, configuration and software issues. Must submit certificate of employment and resume of its local engineers.</li> <li>• Must provide detailed support plan (SLA, escalation procedure and support).</li> </ul>	
Delivery Period	Not later than sixty (60) calendar days from receipt of Purchase Order and NTP	
<b>Eligibility Requirements (Certified True Copies only) :</b>		
1. Valid and Current Year Mayor's Permit or proof of application		
2. Valid and Current PhilGEPS Registration Number		
3. DTI / SEC Registration (for Partnership / Corporations)		
4. Latest Tax Clearance per E.O. 398, series of 2005		
5. BIR Certificate of Registration (Form 2303)		
6. Latest Income/Business Tax Return for two quarters		
7. Notarized Omnibus Sworn Statement (Annex C)		
8. Notarized Secretary's Certificate for proof of authorization		

**I hereby certify to comply and deliver all the above Schedule of Requirements.**

\_\_\_\_\_  
Name of Company  
/Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Date

## Omnibus Sworn Statement Form

*[Note: The duly accomplished form shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
 CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### OMNIBUS SWORN STATEMENT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and with residence at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the others:*

- *If sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;
- *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of *[Name of Bidder]* with office address at *[Address of Bidder]*;

2. *Select one, delete the others:*

- *If sole proprietorship:* As the owner and sole proprietor or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]**[insert "as supported by the attached duly notarized Special Power of Attorney" for authorized representative]*;
- *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* As the individual consultant or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Project Title]* of the *[Name of the Procuring Entity]*, as supported by the attached duly notarized Special Power of Attorney *for authorized representative*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting

## Annex “C”

rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *Select one, delete the others:*
  - *If sole proprietorship* : The *[Name of Bidder]* and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
  - *If partnership* : The partnership itself and the partners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
  - *If cooperative*: The cooperative itself and members of the board of directors, general manager, or chief executive officer of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), or the End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
  - *If corporation, or joint venture*: The corporation or joint venture itself, and officers, directors, controlling stockholders and beneficial owners of *[Name of Bidder]* are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
  - *If individual consultant not registered under a sole proprietorship, in case of Consulting Services*: The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
7. It is understood that failure to faithfully disclose its relationship with the Head of the Procuring Entity, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial

## Annex "C"

ownership information containing false entries shall be subject to blacklisting under Section 100 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

*Select one, delete the rest:*

- *In case of corporations: [Name of Bidder] declares its beneficial ownership information consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC and has maintained a valid and updated file therein in compliance with Sections 20.2.9.1, 81, and 82 of the IRR of RA No. 12009.*
  - *In case of Foreign Bidders: [Name of Bidder] submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.*
8. *[Name of Bidder] complies with existing labor laws and standards; and*
9. *[Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:*
- a) *Carefully examine all of the Bidding Documents;*
  - b) *Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;*
  - c) *Made an estimate of the facilities available and needed for the contract to be bid, if any; and*
  - d) *Inquire or secure Supplemental Bid Bulletin(s) issued for the [Project Title].*
10. *[Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.*
11. *In case advance payment was made or given to [Name of Bidder], failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.*

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

Duly authorized to sign the Bid for and behalf of:

*[Insert Bidder's Name]*

*[Affiant's Signature over Printed Name]*

*[Position/Designation]*

*[Date]*

JURAT

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_.

WITNESS MY HAND AND SEAL this \_\_\_\_ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Notarial Commission No. \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, *[date issued]*, *[place issued]*

IBP No. \_\_, *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_.